

Present: Charlene Barkman Gerda Krause
David Bowra, Chair Jeff Lowe
Zdenka Buric Claude Painter
Jacob Cutts Anthem Postnikoff
Stacey Edzerza Fox Lane Trotter, President
Kwin Grauer

Regrets: Peter Huron Jas Sandhu

Employee

Resources: Barry Coulson, Associate Vice President, Administration and Finance
Roy Daykin, CFO and Vice President, Administration and Community Engagement
Ian Humphreys, Vice President, Strategic Planning and Business Development
Vivian Lee, Director, Financial Services
Brad O'Hara, Provost and Vice President, Academics and Students
Dawn Palmer, Associate Vice President, Human Resources

Constituent Groups: Lynn Carter, President, Langara Faculty Association
Raymond Chow, Chair, Langara College Administrators' Association

Guests: Margaret Heldman, Dean, Faculty of Science
Larry Xiong, Director, Institutional Research

Recorder: Diana Falcon, Executive Assistant to the Board of Governors

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a Quorum present, Chair David Bowra called the meeting to order at 7:10 p.m.

2. APPROVAL OF AGENDA

With no additions to the agenda:

It was moved by C. Painter, seconded by C. Barkman:

THAT, the agenda be approved.

Carried Unanimously.

3. APPROVAL OF THE MINUTES

With no omissions or errors to the minutes of the in-camera meeting held on September 25, 2014:

It was moved by K. Grauer, seconded by J. Lowe

**THAT, the Minutes of the In-Camera Meeting held on
September 25, 2014, be approved.**

Carried Unanimously.

4. CHAIR'S REPORT

D. Bowra advised that the Board Resourcing and Development Office (BRDO) recommended two candidates for the current Board vacancy. He and L. Trotter met with one of the Board candidates and are scheduled to meet with the other candidate next week. After the meetings, they will advise the Governance and Nominating Committee of their recommendation for Board appointment.

D. Bowra advised that the Governance and Nominating Committee will contact the BRDO to inquire what steps need to be taken to make a formal request for an additional ninth Board Member.

5. PRESIDENT'S REPORT

L. Trotter provided a report on the following:

- BC Colleges Presidents meeting held on November 17, 2014.
- Board Retreat Strategic Planning Session held on October 24, 2014 and a request for feedback on the summary notes.

6. COMMITTEE REPORTS

6.1 Governance and Nominating Committee

- a) Minutes of the meeting held on October 14, 2014
- b) Minutes of the meeting held on November 5, 2014
- c) Minutes of the meeting held on November 17, 2014

S. Edzerza Fox highlighted the minutes of the Governance and Nominating Committee meetings held on October 14, November 5, and November 17, 2014 attached to the agenda for information.

7. FOR INFORMATION

7.1 Budget 2015-16 Update - Presentation on College Budget

R. Daykin made a presentation on the 2015/16 Budget to assist the Board in understanding the budget for 2016/17, 2017/18 and beyond. A very lengthy discussion ensued and R. Daykin advised that the college faces approximately \$1M to \$1.5M in additional costs per year with no additional revenue sources other than growth. It has become challenging for the college to charge for the services it provides and, at some point, the college will need to look at its relationship between cost structure and revenue stream. Questions need to be identified and discussed as an organization and as a sector. Although faculty are committed in ensuring students receive the education they deserve, professional development needs to be provided to accomplish this.

[It was noted that B. Coulson left the meeting at 8:24 p.m.]

7.2 Strategic Plan Feedback

D. Bowra highlighted the summary report of the Board Retreat Strategic Planning Session held on October 24, 2014, attached to the agenda for information. He advised that the document was distributed to all Board members for feedback but none has been received. Board members were advised to review the document and provide their feedback by the end of day Friday, December 5, 2014, so that next steps could be taken in the Strategic Planning process.

7.3 Ketchum Canada Inc. (KCI) Report

R. Daykin announced that a board member made an anonymous donation of \$25,000 to the Langara College Foundation. He also thanked D. Bowra for donating his honorarium to the Foundation and supporting Langara students.

R. Daykin highlighted the report from Ketchum Canada Inc. (KCI) attached to the agenda for information and made a presentation on what fundraising is and the importance employees and senior management play. A recommendation of retired employees' alumni was encouraged since most of the existing bursaries and endowments were created by employees. It was noted that this has been identified as a target for the Langara College Foundation and is currently being addressed. Some other fundraising opportunities were identified such as the naming of the new building and a possible collaboration opportunity with the contractors.

8. FOR APPROVAL

8.1 2015/16 Board Budget

- Board Coordinating Committee Suggestion on Board Meetings

D. Bowra presented the College Board's 2015/16 Budget as staff has recommended that the Board approve its own budget. Discussion ensued, changes were recommended, and the Board asked that the budget be brought back to the Board in January with all the changes for final approval.

The Board agreed on a recommendation to eliminate dinners at Board meetings and only have light refreshments, and adjust the Board meeting to start time to begin at 5:00 p.m.

AGENDA ITEM: January 22, 2015

9. LIFTING OF CONFIDENTIALITY

It was moved by K. Grauer, seconded by C. Painter

**THAT, confidentiality be lifted on the Minutes of the Langara College Board
In-Camera Meeting held on September 25, 2014.**

Carried Unanimously.

10. ADJOURNMENT

With no further business, the meeting was adjourned at 9:03 p.m.

David Bowra
Chair, Board of Governors
Langara College

Lane Trotter
President and CEO
Langara College